

URGENT Calculated Grades Student Portal Information and Supplementary Advice

Inbox



Dear Principal

This is a request that you please remind your Leaving Certificate students that the Calculated Grades Student Portal for Leaving Certificate 2020 Calculated Grades closes at **10pm tonight, Thursday 28 April.**

Before this time, students following the Leaving Certificate Applied programme are required to register on the portal while students following the other Leaving Certificate programmes (Established and Vocational) must register and also confirm their final level for each subject in which they are entered.

It is essential that students register on the portal at this time and, as required, confirm their levels. The sooner that this is done, the sooner the Calculated Grades Executive Office can provide schools with confirmation of final subject levels for students so that schools can complete their task of providing an estimated percentage mark and class rank order for each student

Later on, students will use the portal to opt to receive calculated grades, to access their calculated grades, and to access later stages of the process such as the appeal procedures.

This is a tight timeframe, so students need to gather the following information before commencing the registration process;

- their Leaving Certificate examination number
- their Personal Public Service (PPS) number (which they need to create a Personal Identification Number)
- an email address to which they will have regular access over the coming months
- their mobile telephone number.

There is Helpdesk support available to students by telephone and email. Please note that due to COVID19 restrictions the helpdesk phonelines (1800-111135 or 1800-111136) are available between 9.00 am and 5 pm each day. Outside of these hours, students can email icsupport2020@education.gov.ie.

For this reason, we would ask for the assistance of principals with the following;

1. Alerting students to the Calculated Grade Student Portal, and the timeframes involved, using the school's communication channels.
2. Acting as a first point of contact for students seeking access to their examination number, and to their PPS number which they need to create a Personal Identification Number to confirm their identity.

3. Helping students who you are aware might not have access to a device or a smartphone.

The portal is can be accessed via <https://lc2020.education.gov.ie/>

Further to the above, please see attached Supplementary Advice document [to be provided to teachers through the usual channels](#). This supplement provides additional guidance to schools on matters that have been brought to the Department's attention since the publication on 21 May of *Guide for Schools on Providing Estimated Percentage Marks and Class Rank Orderings*. It deals with three issues:

1. Further guidance of the avoidance of unconscious bias
2. Interpreting evidence of achievement in the case of students with disabilities
3. Further guidance on bonus marks

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